


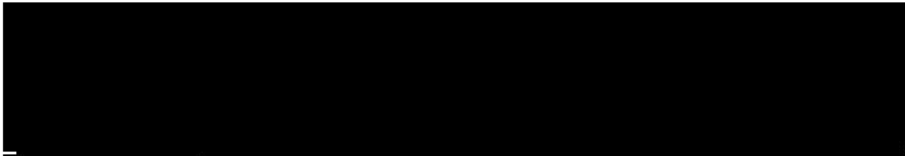
# Technological University Dublin Governing Body MINUTES

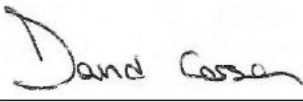
- MEETING 27:** Wednesday 13<sup>th</sup> October 2021 (08.00 – 11.00) – Electronic Meeting
- PRESENT:** Mr D Carson (Chair), Professor D FitzPatrick (President), Ms L Barrett, Mr N Beecher, Dr N Burns, Dr M Carr, Ms E Carroll, Dr C Duffy, Ms É Finan (Deputy Chair), Mr J Grant, Ms P Kelly, Dr C Larkin, Dr E Maher, Mr J McCarthy, Ms C Clune-Mulvaney, Mr M O'Donnell, Dr S O'Shaughnessy, Ms A O'Toole, Ms M Ryan
- APOLOGIES:** Ms V Bistany, Ms A Cañizares-Bejarano, Mr C O'Donovan
- IN ATTENDANCE:** Dr M Meaney (Registrar & Deputy President), Mr D Murphy (Chief Operations Officer & University Secretary)
- INVITED:** Minute Item [27.01.08(1)] Professor Y Galligan, (Director, Equality, Diversity and Inclusion)
- SECRETARIAT:** Ms M Holden
- DOCUMENTATION:** Circulated prior to meeting
1. 27.01/03 Agenda - Governing Body Meeting 27(13<sup>th</sup> October 2021)
  2. 27.01/05a) Draft Minutes Governing Body Meeting 26 (25<sup>th</sup> August 2021)
  3. 27.01.08 1. i Memo giving background to Child Protection Policy-131021 GB
  4. 27.01.08 1. ii Child Protection Vulnerable Adults Policy-Governing Body-Oct 21
  5. 27.01.08 1. iii Memo to Presidents Group - Documentation for approval recommendation to GB August 21
  6. 27.01.08 2. a) University Seal Register (Memorandum 6<sup>th</sup> October 2021)
  7. 27.01.10 1 University Executive Report - Summary - Presidents Report 13.10.21
  8. 27.01.10 2.a) i Approved Minutes - Audit and Risk Committee Meeting 17 (11<sup>th</sup> August 2021)
  9. 27.01.10 2.a) ii Approved Minutes - Audit and Risk Committee Meeting 18 (16<sup>th</sup> August 2021)
  10. 27.01.10 2.b) i Approved minutes - GB EDI Comm-11.05.21-Final - signed
  11. 27.01.10 2.b) ii EDIC Update Report for GB 13 Oct 2021
  12. 27.01.10 2.b) iii TUDublin-Gender-Identity-and-Gender-Expression-Guidelines
  13. 27.01.10 c) MEMO - Governing Body 13.10.21 Note re FPC items 12.10.21 V1 GB
- DOCUMENTATION:** Circulated at meeting
14. 27.01.10 Presentation/slides from President

REF	ITEM	DECISION
<b>Section A – Standard Items</b>		
27.01/01	<p><b>WELCOME AND INTRODUCTION</b>                      The Chair welcomed everyone to the meeting.</p>	<b>NOTED</b>
27.01/02	<p><b>APOLOGIES</b>                      The Chair noted apologies for this meeting.</p>	<b>NOTED</b>
27.01/03	<p><b>MEETING AGENDA</b>                      The Agenda for the meeting, as had been circulated, was approved and adopted.</p> <p>Prior to approval, it was queried as to why Minutes of Academic Council were not on the Agenda.</p> <p>It was agreed that there will be one Combined Document containing all papers relevant to Governing Body Agenda. Governing Body Committee Minutes, including minutes of Academic Council, will be included in the Combined Document as an appendix and will be posted to the Portal. The Report of the Governing Body Committee Chairs, including Academic Council, will highlight significant items from the respective meetings and Minutes</p> <p>Governing Body Committee Minutes form part of Governing Body Records.</p> <p>It was agreed that the contents of the Governing Body Portal will be rearranged to reflect the discussion.</p>	<p style="text-align: center;"><b>APPROVED</b>                      Proposed: D Carson                      Seconded: A O'Toole</p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p>
27.01/04	<p><b>DECLARATION OF CONFLICT OF INTEREST</b>                      The Chair noted there were no conflicts of interest declared by members present.</p>	<b>NOTED</b>
27.01/05	<p><b>APPROVAL OF MINUTES</b>                      The draft Minutes of the twenty-sixth meeting of the Governing Body held on 25<sup>th</sup> August 2021, as had been circulated, were approved.</p>	<p style="text-align: center;"><b>APPROVED</b>                      Proposed: N Beecher                      Seconded: E Finan</p>
27.01/05	<p><b>MATTERS ARISING</b>                      The Governing Body Meeting Action Log will be updated for presentation at the next meeting.</p>	<b>DEFERRED</b>
27.01/05	<p><b>CORRESPONDENCE</b>                      None</p>	<b>NOTED</b>
<b>Section B – Approval and Compliance Items</b>		
27.01/08	<p><b>1. APPROVALS</b></p> <p>a) <b>TU Dublin Policy on Protection of Children and Vulnerable Adults</b>                      Professor Yvonne Galligan, Director EDI presented on this issue.</p> <p>Professor Galligan noted that this was an Integrated Policy for all TU Dublin and highlighted the following points regarding the background:</p> <ul style="list-style-type: none"> <li>• The work was begun and progressed by Dr Noel O'Connor and an extended committee.</li> <li>• Specialist legal advice and guidance was obtained.</li> <li>• A copy of this document was given to all social partners.</li> <li>• The Document takes into consideration GDPR issues.</li> </ul>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p>

REF	ITEM	DECISION
<p>27.01/08</p>	<ul style="list-style-type: none"> <li>• Due to Organisational Design the ownership of this policy has yet to be resolved. The Committee will remain the owners of the policy and will guide the policy in its implementation pending the implementation of the Organisational Design process.</li> <li>• The Policy will be reviewed at least every 2 years, or in the meantime as required due to/depending on practice developments/legal requirements.</li> </ul> <p>The Policy is made up of Three main Parts:</p> <p>A. Principles B. Responsibilities C. Reporting And Recording Procedures</p> <p>It was noted that the President's Group has also considered this Policy and that this should be noted in the Policy.</p> <p>The Chair and Members of Governing Body thanked the Director Yvonne Galligan.</p> <p>The Safeguarding &amp; Protection of Children, Young Persons and Vulnerable Adults Policy, incorporating the Safeguarding Statement was approved.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>APPROVED Proposed: J McCarthy Seconded: P Kelly</p>
<p>27.01/08</p>	<p>2. COMPLIANCE</p> <p>a) <b>University Seal Register (Memorandum 6<sup>th</sup> October 2021)</b> Governing Body noted the Memorandum from the University Secretary, (confirming documents to which the TU Dublin seal had been applied during the period 18<sup>th</sup> August 2021 to 6<sup>th</sup> October 2021</p> <p>b) <b>Update on [REDACTED] Fee Deposit Correspondence</b></p> <div data-bbox="352 1263 1264 1906" style="background-color: black; width: 100%; height: 100%; min-height: 200px;">  </div> <p>The Governing Body noted that ARC does not believe that there is a Governance issue.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>

REF	ITEM	DECISION
<b>Section C – Strategic Items</b>		
27.01/09	<p><b>STRATEGIC PLAN UPDATE</b></p> <p>Governing Body noted that this item would be covered under the University Executive Report, [Agenda Item 27.01.10(1)].</p>	NOTED
<b>Section D – Executive and Committee Reports</b>		
27.01/10	<p><b>1. UNIVERSITY EXECUTIVE REPORT</b></p> <p>Governing Body noted the University Executive Report as had been circulated to members, which incorporated an update on the strategic plan. A number of areas were further discussed at the meeting including:</p> <p><b>i) Organisational Design (OD)</b></p> <p>Governing Body noted the progress on the design, composition of the Steering Committee (President, Registrar, COO and VP for Organisational Change &amp; Culture) and the timeline showing change impact.</p> <p><b>ii) Strategic Plan Update</b></p> <p>The President discussed the Strategic Intent for 2030 noting the focus on;</p> <ul style="list-style-type: none"> <li>- Completing the transformation of TU Dublin to become an internationally recognised high-performing technological university</li> <li>- Offering quality higher education, through a new Education Model</li> <li>- Working closely with partners to deliver real impact for society and the planet</li> <li>- Achieving the necessary cornerstones of organisation design, infrastructure and resources and he also noted the alignment and assignment of the UET Members responsibilities.</li> </ul> <p><b>iii) Academic Council</b></p> <p>The President noted that at Academic Council (AC) Meeting of 6<sup>th</sup> October 2021 and that AC agreed to initiate the review of AC membership, structure and performance as had been indicated at the time of formation. The President's Report continued "A working group, Chaired by the Head of Academic Affairs and drawn from relevant stakeholders across the university will be formed and will report to AC such that recommendations can be assessed in time for implementation ahead of 2022/23 academic year. Notwithstanding the review process, recognising the fact that OD has created roles that were not in place at the time of formation, AC supported the recommendation from the President that the Head of Academic Affairs would become a member of AC as one of the Presidents three nominees. Following discussion, AC proposed and unanimously agreed that the five Faculty Deans would be co-opted as members of AC, as an interim step ahead of any outcome from the review process. Further to the discussion, AC also agreed to the proposal that the VP Research &amp; Innovation and the VP Partnerships would become members of AC as the two remaining President nominees".</p> <p>The Chair questioned whether the AC had the authority to carry out the review in question and the authority to appoint new members. Quoting S16 of the 2018 Act, he noted the Academic Council did not appear to have such authority.</p> <p>The Governing Body discussed this issue and agreed that a Report and Proposal would come back to Governing Body at the next meeting.</p>	<p style="text-align: center;">NOTED</p> <p style="text-align: center;">NOTED</p> <p style="text-align: center;">NOTED</p> <p style="text-align: center;">NOTED</p> <p style="text-align: center;">NOTED</p> <p style="text-align: center;">NOTED</p>

REF	ITEM	DECISION
27.01/10	<p><b>2. COMMITTEE CHAIR'S REPORTS AND UPDATE</b></p> <p>The Chair reaffirmed that approved Committee Minutes, including Academic Council will be listed on future Governing Body Agendas for reference and noting. The Chair advised members that Committee Chair's Reports will continue to be circulated with the main Governing Body pack and will now include an Academic Council Report.</p> <p><b>a) ARC Chair Report</b> Governing Body noted the ARC approved minutes as had been circulated to members.</p> <p><b>b) EDIC Chair Report</b> Governing Body noted the EDIC approved minutes as had been circulated to members.</p> <p><b>c) FPC Chair Report</b> Governing Body noted the Report that had been circulated to members relating to the meeting of 12<sup>th</sup> October. The FPC chair updated the meeting on a number of specific items discussed at that meeting;</p> <p>-  FPC request is to get GB support to include as matter for strategic consideration by GB and to highlight the merit of a "Build now" in order to provide critical services rather than pause and delay given that the project is "shovel ready".</p> <p>- The HEA have (6<sup>th</sup> October) forwarded to TU Dublin their annual financial reporting requirements. There is an annual report required the deadline for which is consistent with TU Dublin's draft financial statements preparation 31<sup>st</sup> December 2021. However, it includes interim financial reporting deadlines of 6 weeks after the end of the reporting period. This will be problematic for TU Dublin in the coming year and the executive are reverting to the HEA on this issue.</p> <p>- The FPC noted that the new UET is now in place. FPC noted that the executive committee structure beneath the UET for Property and Estate Facilities Management have yet been implemented. This "design in progress" state is causing some issues on the effectiveness and capability of the executive to manage Property and Facilities. To release any bottle necks and delays arising the FPC asked that there be specific support for a speedy implementation of the target operating model within the Organisational Design from UET and embedded into the executive across the university.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>
<b>Section E – Standard Items</b>		
	<p><b>1. ANY OTHER BUSINESS</b></p> <p><b>a) Appointment of Head of Communications and Marketing</b> The Chair confirmed that this appointment has been approved.</p> <p><b>b) Cinnte/QQI GB Committee Members</b> The Chair noted the recent meeting that members of Governing Body had with the Cinnte/QQI review group and that the self-evaluation report will be forwarded to all members of Governing Body.</p>	<p>NOTED</p> <p>NOTED</p>

REF	ITEM	DECISION
	<p>c) <b>New Members - Governing Body Committees</b>                      The Chair noted that he had communicated with Committee Chairs on the membership of their committees and also the need to be aware of the gender balance requirements.</p> <p>d) <b>Meeting of External Members of Governing Body 22nd September 2021</b>                      The Chair noted that this meeting had taken place and that the major discussion item was regarding reserved matters and their delegation where appropriate.</p> <p>e) <b>Governance Consultancy Update</b>                      The Chair informed the meeting that, after a tender process, Mazars have been appointed.</p> <p>f) <b>Convene Enterprise Forum</b>                      It was noted that this Forum was attended by the Chair and Charles Larkin.</p> <p>g) <b>Governing Body Away Day</b>                      It was noted that there is a small working group that is currently working on this agenda and they will be reporting to the members.</p> <p>h) <b>Portal and issue of Documents for Governing Body</b>                      The Portal presentation is to be reviewed and updated.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>
	<p><b>2. MEETINGS</b></p> <p>a) <b>Proposed Governing Body Tour of Aungier Street and Bolton Street (Wednesday 10<sup>th</sup> November 2021)</b>                      Governing Body noted that Dr S O'Shaughnessey is arranging same.</p> <p>b) <b>Next Governing Body Meeting</b>                      Governing Body noted its next meeting would take place on <b>Wednesday, 24<sup>th</sup> November 2021 between 8.00-11.00am.</b></p> <p>The Chair thanked members for their attendance and participation.</p> <p style="text-align: center;">                       SIGNED _____ DATE: 9<sup>TH</sup> DECEMBER 2021                      David Carson,                      CHAIR.                 </p>	<p>NOTED</p> <p>NOTED</p>