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| **Probation Preparation Form (PPF2) (Staff Member)** |
| **1. Personal Details** |
| Staff Member | Staff No: | Position |
| Contract Type: | Contract Duration | School/Department |
| College/Centre | Date of Commencement | Date of Review |
| **Mid Term Review**  | **Final Review**  | **Special Review**  |
| **2. Induction** |
| ***Are you satisfied with the Induction process to date?*** | Yes  No Please comment**:** |
| **3. Duties** |
| ***Do the duties that have been assigned to you to date meet your expectations of the job?******Do you require further clarification or training on any aspect of the job?*** | Y e s  No Comments**:**Yes  No Comments**:** |

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| **4. General Employment Issues** |  |
| ***Do you have questions or do you require information with regard to any asp ect of your employment with TU Dublin?*** | Yes  No Please comment**:** |
| **5. Training** |  |
| ***Has the Training Plan agreed at your Induction been implemented?*** | Yes  No Please comment |
| ***Has the training you received to date been satisfactory?*** | Yes  No  Please comment**:** |
| **6. Other** |  |
| ***Do you have any other comments?*** |  |

Signed: Date: